

**UNAPPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING**

April 20, 2017

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, April 20, 2017, at 4:30 p.m. in the multipurpose room of the Fenton Charter Public Schools offices, 8928B Sunland Boulevard, Sun Valley, CA 91352 (call-in number: 641-715-3818; access code: 881498).

I. PRELIMINARY

A. Call to Order – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at 4:38 p.m. by Chair Lucente.

B. Roll Call – Secretary of the Board – Laura Holmes and Coco Salazar

Board Members Present

Yvette King-Berg, *Community Representative*
Daniel Laughlin, *Parent Representative*
Joe Lucente, *Community Representative*
Walter Wallace, *Community Representative*
Gary Borden, *Community Representative*
Gabriela Montoya, *Parent Representative*

Board Members Not Present

Lilly T. Hernandez, *Parent Representative*

C. Flag Salute – Chair Lucente

Chair Lucente led the Board and the public in the Pledge of Allegiance.

D. Additions/Corrections to the Agenda – Chair Lucente

There were no additions or corrections to the agenda.

E. Approval of Minutes

Minutes of Previous Regular Meeting – Chair Lucente

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 4 (YES) and 0 (NO), the minutes of the February 23, 2017 Regular Meeting were approved.

II. COMMUNICATIONS

A. Presentations from the Public – Chair Lucente

There were no presentations from the public.

B. Committee/Council Reports

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

C. Treasurer/CFO's Report

Kristin Dietz, Treasurer and CFO of the FCPS, presented monthly profit and loss statements, revenue, expenditures and a year-to-date projection for the Fenton Charter Public Schools. The following reports were presented:

- Second Interim Reports for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Academy for Social and Emotional Learning
- February/March 2017 Financial Update
- January/February 2017 Financials (all sites)

D. Directors' Reports

Fenton Avenue Charter School (FACS) – Stacy Carroll Hutter, Director, reported.

Santa Monica Boulevard Community Charter School (SMBCCS) – Dr. David Riddick, Director, reported.

Fenton Primary Center (FPC) – Richard Parra, Director, reported.

Fenton STEM Academy (STEM) – Jennifer Miller, Director, reported.

Fenton Charter Leadership Academy (FCLA) – Wendy Kaufman, Director, reported.

E. Executive Director's Report

Fenton Charter Public Schools (FCPS) – Irene Sumida, Executive Director, reported.

III. CONSENT AGENDA ITEMS

A. Recommendation to approve revised Employee Contracts

On **MOTION** of Yvette King-Berg, **SECONDED** by Gary Borden and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the consent agenda was approved.

IV. ITEMS SCHEDULED FOR ACTION

A. Recommendation to approve filing of Form 990 for Fenton Charter Public Schools

On **MOTION** of Walter Wallace, **SECONDED** by Gabriela Montoya and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the filing of the Form 990 for the Fenton Charter Public Schools was approved.

B. Recommendation to approve removal and replacement of refrigerant, evaporator coil and condensing unit of auditorium air conditioning system at Fenton Avenue Charter School

On **MOTION** of Gary Borden, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the removal and replacement of refrigerant, evaporator coil and condensing unit of the auditorium air conditioning system at Fenton Avenue Charter School at a cost of \$34,427.50 was approved.

C. Recommendation to approve Resolution #31 in support of submission of Proposition 51 applications for Fenton Avenue Charter School and Santa Monica Boulevard Community Charter School

On **MOTION** of Gabriela Montoya, **SECONDED** by Gary Borden and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve Resolution #31 in support of submission of Proposition 51 applications for Fenton Avenue Charter School and Santa Monica Boulevard Community Charter School was approved.

V. ITEMS SCHEDULED FOR INFORMATION

A. Results of District oversight review

B. Update on FCPS OPEB Trust

These were information items only and no action was taken.

VI. CLOSED SESSION

Chair Lucente made the following announcement:

“The Board of Directors will now be moving into closed session to discuss matters described in Section VI. Matters to be discussed are those permitted by Government Code Section 54957 – Personnel Matters.”

The Board convened to Closed Session at 5:34 p.m.

- A. **Public Employment: Government Code 54957**
- B. **Public Employment: Government Code 54957**
- C. **Public Employment: Government Code 54957**

VII. RETURN TO OPEN SESSION

The Board reconvened to Open Session at 6:21 p.m.

Chair Lucente announced that action had been taken on the following items by the Board of Directors in Closed Session:

A. Board receipt of annual evaluations for FCPS administrative staff and approval of employment agreements

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 6 (YES) and 0 (NO), the Board approved one-year contracts for each of the following administrators:

- Stacy Carroll Hutter, Director, FACS
- Leticia Padilla Parra, Assistant Director, FACS
- Jessi Tello, Administrative Coordinator, FACS
- Richard Parra, Director, FPC
- Barbara Aragón, Assistant Director, FPC
- Michelle Holloway, Administrative Coordinator, FPC
- David Riddick, Director, SMBCCS
- Cary Rabinowitz, Assistant Director, SMBCCS
- Sirui Thomassian, Administrative Coordinator, SMBCCS (*see Item VI. B.*)
- Jennifer Miller, Director, STEM
- Wendy Kaufman, Director, FCLA

B. Proposed Change of Title, Job Description and Salary

On **MOTION** of Gary Borden, **SECONDED** by Gabriela Montoya and **CARRIED** by a vote of 6 (YES) and 0 (NO), the Board approved the change of job title, job description and salary for Sirui Thomassian from Administrative Coordinator to Assistant Director at Santa Monica Boulevard Community Charter School.

C. Evaluation of Executive Director

As required by the authorizing district, the Board evaluated the performance of the Executive Director, comparing the job description developed by the Strategic Planning Committee at the time of the

transition of the Fenton Charter Public School during the 2010-2011 school year. The Executive Director's position is currently a part-time position and there is no contract of employment; employment is completely "at will" and the Executive Director may be terminated by a majority vote of the Board at any regular, special or emergency meeting of the Board of Directors. The yearly salary is the maximum allowed under STRS, which was \$41,732 (she received \$41,724) for the 2016-2017 school year. The amount increases or decreases yearly and is based on 50% of the average STRS retiree's compensation for any given year. For 2017-2018, the maximum amount will be \$43,755.

The Board determined the Executive Director continues to be outstanding and commended her dedication and continued outstanding leadership of the Fenton Charter Public Schools.

VI. ANNOUNCEMENTS

VII. ADJOURNMENT

The meeting was adjourned at 6:25 p.m.

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, May 18, 2017 at 4:30 p.m. in the boardroom of the Fenton Charter Public Schools, 8928B Sunland Boulevard, Sun Valley, CA 91352.

Respectfully submitted:

Laura Holmes
Secretary of the Board

Coco Salazar
Secretary of the Board