

**APPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING**

January 26, 2023

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, January 26, 2023, at 4:30 p.m. via Zoom (<https://us02web.zoom.us/j/87479668758>).

I. PRELIMINARY

A. Call to Order – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at 4:33 p.m. by the Board Chair, Joe Lucente.

B. Roll Call – Secretary of the Board – Irene Sumida

Board Members Present

Yvette King-Berg, *Community Representative*
Daniel Laughlin, *Parent Representative*
Joe Lucente, *Community Representative*
Erin Studer, *Community Representative*
Carrie Wagner, *Community Representative*
Jed Wallace, *Community Representative*
Walter Wallace, *Community Representative*

Board Members Not Present

N/A

C. Approval of the Agenda – Chair Lucente

On **MOTION** of Yvette King-Berg, **SECONDED** by Walter Wallace, and **CARRIED** by a vote of 5 (YES) and 0 (NO), the Agenda (Item I.C.) was approved as presented.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Carrie Wagner,
Walter Wallace

Nay: (0)

Abstentions: (0)

D. Approval of Minutes of Previous Regular Meeting – Chair Lucente

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin, and **CARRIED** by a vote of 5 (YES) and 0 (NO), the minutes of the December 1, 2022 Regular Meeting (Item I.D.) were approved as presented.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Carrie Wagner,
Walter Wallace

Nay: (0)
Abstentions: (0)

II. COMMUNICATIONS

A. **Presentations from the Public** – Chair Lucente

There were no presentations from the public.

B. **Committee/Council Reports**

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

C. **Financial Business Manager’s Report**

Erik Okazaki, Associate Client Manager and colleague to Kristin Dietz, Vice President of EdTec, and Financial Business Manager of the FCPS, presented the following information:

- Ending fund balances remain strong as an organization.
- One-time funds have a significant impact on the financial outlook. All schools except SMBCCS would be in a negative position without one-time funds (noted in parentheses):
 - o FACS Operating Income
 - § Current forecast with 98.5% ADA - \$859,901
 - *Theoretical forecast with 99.5% ADA - \$945,861*
 - *Difference in operating income with higher ADA - \$85,960*
 - § **Without one-time funds – (\$332,820)**
 - *Net difference without one-time funds – (\$1,192,721)*
 - o FPC Operating Income
 - § Current forecast with 98.5% ADA - \$344,094
 - *Theoretical forecast with 99.5% ADA - \$429,264*
 - *Difference in operating income with higher ADA - \$85,170*
 - § **Without one-time funds – (\$929,381)**
 - *Net difference without one-time funds – (\$1,273,475)*
 - o SMBCCS
 - § Current forecast with 98.5% ADA - \$1,402,220
 - *Theoretical forecast with 99.5% ADA - \$1,511,857*
 - *Difference in operating income with higher ADA - \$109,637*
 - § **Without one-time funds - \$50,056**
 - *Net difference without one-time funds – (\$1,352,164)*

- o STEM
 - § Current forecast with 98.5% ADA - \$102,067
 - *Theoretical forecast with 99.5% ADA - \$145,601*
 - *Difference in operating income with higher ADA - \$45,001*
 - § **Without one-time funds – (\$291,208)**
 - *Net difference without one-time funds – (\$391,808)*

- o FCLA
 - § Current forecast with 98.5% ADA – (\$103,262)
 - *Theoretical forecast with 99.5% ADA - \$147,632*
 - *Difference in operating income with higher ADA - \$45,565*
 - § **Without one-time funds – (\$261,899)**
 - *Net difference without one-time funds – (\$363,966)*

- Previous vs. current forecast: All sites, except FPC, experienced a positive change, and only STEM and FCLA have not reached the 4 months “cash on hand” as per Board-policy.
 - o FACS – Operating income increased by \$48K since previous update
Months Cash on Hand – increased from 6.0 to 7.2
 - o FPC – Operating income decreased by \$5K since previous update
Months Cash on Hand – decreased from 5.4 to 5.3
 - o SMBCCS – Operating income increased by \$186K since previous update
Months Cash on Hand – increased from 8.7 to 9.7
 - o STEM – Operating income decreased by \$1K since previous update
Months Cash on Hand – increased from 1.9 to 2.9
 - o FCLA – Operating income increased by \$1K since previous update
Months Cash on Hand – increased from 1.3 to 2.0

- Bond Covenants: The obligated group (FPC, STEM and FCLA) is expected to meet both bond covenants:
 - o Liquidity – Minimum requirement is 45 days of cash on hand
 - § Forecast for obligated group (including FPC) – 122 days
 - § STEM and FCLA only – 72 days
 - o Debt Service – Minimum requirement ratio of 1.10
 - § Forecast for obligated group (including FPC) – 2.07
 - § STEM and FCLA only – 1.00

- 2023-24 Governor’s January Proposal
 - o 8.13% COLA

- o \$300M LCFF equity multiplier for qualifying schools (schools with at least 90% FREE meals percentage)
- o Decrease Arts, Music, Discretionary Block Grant to ~65% of entitlement
- o Prop 28: Arts and Music (additional funding)

§ Timeline:

- Begins 2023-24
- Ongoing and three years to spend each year's entitlement

§ Requirements:

- >500 students; spend 80%+ on staff
- Supplement, not supplant current efforts (adds new expense to budget!)

§ Reporting

- Required to complete expenditure plan and annual reports
- Board approval and posted to school website

D. Directors' Reports

Directors' reports were received by the Board as written and presented in the agenda. Formal presentations will continue at the March 2, 2023 board meeting.

E. Chief Operating Officer's Report

Fenton Charter Public Schools (FCPS) – Mr. Jason Gonzalez, Chief Operating Officer, reported.

F. Chief Executive Officer's Report

Fenton Charter Public Schools (FCPS) – Dr. David Riddick, Chief Executive Officer, reported.

Jed Wallace joined the meeting at 4:45 p.m. and Erin Studer joined the meeting at 5:10 p.m.

III. CONSENT AGENDA ITEMS

- A. Recommendation to approve continued remote viewing option via tele/video conferencing meetings for the Fenton Charter Public Schools Board of Directors and for all Brown Act Committees Under AB 361 and Executive Order N-15-21**
- B. Recommendation to receive and file 2021-2022 School Accountability Report Cards (SARCs) for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton STEM Academy and Fenton Charter Leadership Academy**
- C. Recommendation to approve 2023-2024 Instructional Calendar**
- D. Recommendation to approve National Board Stipend for qualified certificated staff**

- E. **Recommendation to approve CSDC CBO Program participation for COO Jason Gonzalez**
- F. **Recommendation to ratify executive action taken on Cross County contract**

On **MOTION** of Walter Wallace, **SECONDED** by Daniel Laughlin, and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to approve the Consent Agenda (Items III.A., B., C., D., E., and F.) was approved as presented.

Aye: (7) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Carrie Wagner, Erin Studer, Jed Wallace, Walter Wallace
 Nay: (0)
 Abstentions: (0)

IV. ITEMS SCHEDULED FOR ACTION

- A. **Recommendation to receive and file the June 30, 2022 consolidated audit for FCPS**

On **MOTION** of Carrie Wagner, **SECONDED** by Walter Wallace, and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to receive and file the June 30, 2022 consolidated audit for FCPS (Item IV.A.) was approved as presented.

Aye: (7) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Carrie Wagner, Erin Studer, Jed Wallace, Walter Wallace
 Nay: (0)
 Abstentions: (0)

- B. **Recommendation to approve Request for Proposal (RFP) for independent auditor**

On **MOTION** of Yvette King-Berg, **SECONDED** by Walter Wallace, and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to approve the Request for Proposal (RFP) for an independent auditor (Item IV.B.) was approved as presented.

Aye: (7) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Carrie Wagner, Erin Studer, Jed Wallace, Walter Wallace
 Nay: (0)
 Abstentions: (0)

- C. **Recommendation to approve expenditures for items above spending authority of the Chief Executive Officer**

On **MOTION** of Yvette King-Berg, **SECONDED** by Carrie Wagner, and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer (Item IV.C.) was approved as presented. *Specific expenditures approved:*

Mathnasium - The Math Learning Center: Expanded Learning Opportunity for K-6 SMBCCS students

- Math learning opportunities to be offered through the Expanded Learning Opportunities Program for 18 students in grades K-6
- Begins on February 27, 2023 and ends on June 9, 2023
- Enrollment fee of \$1,782 due prior to administering diagnostic assessments
- Tuition of **\$38,905** for services

Precision Locksmith: Re-keying of FACS campus including all perimeter gates and school doors

- Estimate: **\$40,535.66**
- Includes 211 multi-lock cylinders (lever, panic bar)

Aye: (7) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Carrie Wagner, Erin Studer, Jed Wallace, Walter Wallace
 Nay: (0)
 Abstentions: (0)

D. Recommendation to ratify executive action on paid sick days for COVID-19 sick days and isolation

On **MOTION** of Yvette King-Berg, **SECONDED** by Walter Wallace, and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to ratify executive action on paid sick days for COVID-19 sick days and isolation (Item IV.D.) was approved as presented.

Aye: (7) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Carrie Wagner, Erin Studer, Jed Wallace, Walter Wallace
 Nay: (0)
 Abstentions: (0)

V. ITEMS SCHEDULED FOR INFORMATION

- A. Form 700 Filers**
- B. Update on OPEB Trust and FCPS Investment Account Presentation – John Coury, Cathay Wealth Management**
- C. Brown Act Training Presentation - Janelle Ruley, Young, Minney & Corr, LLP**
- D. Vaughn SpEd Student Placement at FACS**
- E. Fenton Academies Fiscal Improvement Plan – Update**
- F. LCAP Update and Instructional Report**

These were information items only and no action was taken.

VI. ANNOUNCEMENTS

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, March 2, 2023 at 4:30 p.m. via Zoom or in person in the Multipurpose Room of the Academies.

VII. ADJOURNMENT

The meeting was adjourned at 6:18 p.m.

Respectfully submitted:

Irene Sumida
Secretary of the Board