

**UNAPPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING**

March 5, 2020

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, March 5, 2020, at 4:30 p.m. in the boardroom of the Fenton Charter Public Schools, 8928 B Sunland Boulevard, Sun Valley, CA 91352. (Call-in number (712) 770-5581; access code – 881498.)

I. PRELIMINARY

A. Call to Order – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at 4:45 p.m. by Chair Lucente.

B. Roll Call – Secretary of the Board – Mercedes Meeks

Board Members Present

Diane Abeyta, *Parent Representative*
Yvette King-Berg, *Community Representative*
Joe Lucente, *Community Representative*
Jed Wallace, *Community Representative*
Walter Wallace, *Community Representative*

Board Members Not Present

Daniel Laughlin

C. Flag Salute – Chair Lucente

Chair Lucente led the Board and the public in the Pledge of Allegiance.

D. Approval of the Agenda – Chair Lucente

On **MOTION** of Yvette King-Berg **SECONDED** by Jed Wallace and **CARRIED** by a vote of 5 (YES) and 0 (NO), the Agenda (Item I.D.) was approved as presented.

Aye: (5) Diane Abeyta, Yvette King-Berg,
Joe Lucente, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

E. Approval of Minutes – Chair Lucente

Minutes of Previous Regular Meeting

On **MOTION** of Diane Abeta, **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 5 (YES) and 0 (NO), the minutes of the January 30, 2020 Regular Meeting (Item I.E.) were approved as presented.

Aye: (5) Diane Abeta, Yvette King-Berg,
Joe Lucente, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

II. CLOSED SESSION

“The Board of Directors will now be moving into closed session to discuss matters described in Section VI. Matters to be discussed are those permitted by Government Code Section 54957 - Public Employee Performance Evaluation and Public Employee Appointment.”

The Board convened to Closed Session at 4:55 p.m.

- A. Government Code 54957
PUBLIC EMPLOYEE PERFORMANCE EVALUATION –
Evaluation of Current Administrators**
- B. Government Code 54957
PUBLIC EMPLOYEE APPOINTMENT – Promotion to Assistant
Director**
- C. Government Code 54957
PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Chief
Academic Officer and Instructional Coaches**
- D. Government Code 54957
PUBLIC EMPLOYEE PERFORMANCE EVALUATION –
Evaluation of Executive Director**

III. RETURN TO OPEN SESSION - ITEMS SCHEDULED FOR ACTION

The Board reconvened to Open Session at 5:32 p.m.

Chair Lucente announced that action was taken on the following items by the Board of Directors in Closed Session:

- A. Government Code 54957
PUBLIC EMPLOYEE PERFORMANCE EVALUATION –
Evaluation of Current Administrators**

On **MOTION** of Jed Wallace, **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 5 (YES) and 0 (NO), the Board received and approved the evaluations of all administrators and recommended extending one-year contracts, and corresponding salary increases as applicable and indicated by the Administrative Salary Schedule, to all of the following:

- Leticia Padilla Parra, Director, FACS
- Barbara Aragón, Assistant Director, FACS
- Jessi Tello, Assistant Director, FACS
- Richard Parra, Director, FPC
- Sirui Thomassian, Assistant Director, FPC
- Wendy Kaufman, Administrative Coordinator, FPC
- Cary Rabinowitz, Director, SMBCCS
- Monica Castañeda, Assistant Director, SMBCCS
- Walter Gomez, Administrative Coordinator, SMBCCS
- Robin Rodriguez, Administrative Coordinator, SMBCCS
- Jennifer Miller, Director, STEM and FCLA
- Jennifer Pimentel, Administrative Coordinator, STEM and FCLA
- Cecilia Quijano, Administrative Coordinator, STEM and FCLA

Aye: (5) Diane Abeta, Yvette King-Berg, Daniel Laughlin,
Joe Lucente, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

B. Government Code 54957

PUBLIC EMPLOYEE APPOINTMENT – Promotion to Assistant Director

On **MOTION** of Yvette King-Berg, **SECONDED** by Diane Abeta and **CARRIED** by a vote of 5 (YES) and 0 (NO), the Board approved the promotions of Wendy Kaufman (FPC), Walter Gomez and Robin Rodriguez (SMBCCS), Jennifer Pimentel and Cecilia Quijano (FCLA/STEM) to the position of Assistant Director. All newly promoted Assistant Directors will continue to be assigned to their current locations.

Aye: (5) Diane Abeta, Yvette King-Berg,
Joe Lucente, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

C. Government Code 54957

PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Evaluation of Chief Academic Officer and Instructional Coaches

On **MOTION** of Diane Abeta, **SECONDED** by Jed Wallace and **CARRIED** by a vote of 5 (YES) and 0 (NO), the Board evaluated the Chief Academic Officer’s performance for the 2019-2020 school year and approved to extend a one-year contract to Dr. David Riddick to continue as the Chief Academic Officer of the Fenton Charter Public Schools for the 2020-2021 school year and noted his continued outstanding performance. Dr. Riddick’s salary will remain at \$165,000 as approved by the Board of Directors on May 17, 2018. The Board also approved the

CAO's recommendation to extend one-year contracts to Instructional Coaches Angie Castellana Ferri and Teresa Elvira for the 2020-2021 school year and five (5) additional work days to be determined by Dr. Riddick.

Aye: (5) Diane Abeta, Yvette King-Berg,
Joe Lucente, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

**D. Government Code 54957
PUBLIC EMPLOYEE PERFORMANCE EVALUATION –
Evaluation of Executive Director**

On **MOTION** of Yvette King-Berg, **SECONDED** by Jed Wallace and **CARRIED** by a vote of 5 (YES) and 0 (NO), the Board evaluated the Executive Director's performance for the 2019-2020 school year and approved to extend a one-year contract to Irene Sumida to continue as the Executive Director of the Fenton Charter Public Schools for the 2020-2021 school year. Her current salary is \$46,451, the maximum salary allowable for STRS retirees. For 2020-2021, her salary will be the calculated STRS postretirement limitation for the year. The limitation is calculated as half of the median final compensation of the members who retired during the last fiscal year.

Aye: (5) Diane Abeta, Yvette King-Berg,
Joe Lucente, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

IV. COMMUNICATIONS

A. Presentations from the Public – Chair Lucente

There were no presentations from the public.

B. Committee/Council Reports

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

C. Financial Business Manager's Report

Kristin Dietz, Vice President of EdTec, and Financial Business Manager of the FCPS, presented the following update:

- Consolidated forecasted net income is now \$658,000, an increase from the previous forecast of \$149,000 due to the following:

- Write-off of prior year YPI payables resulted in a positive adjustment for the current year (\$86,000 decrease in expense between FPC and STEM)
- Reduced forecasted expenses for books and supplies (\$29,000 decrease in expense between FPC and FCLA)
- Increase in title funding due to revised entitlements (\$14,000 consolidated increase in revenue)
- Cash balances and overall fiscal health remain very strong, and all sites continue to have positive cash balances.

D. Directors' Reports

Fenton Avenue Charter School (FACS) – Leticia Padilla Parra, Director, reported.

Santa Monica Boulevard Community Charter School (SMBCCS) – Cary Rabinowitz, Director, reported.

Fenton Primary Center (FPC) – Richard Parra, Director, reported.

Fenton STEM Academy (STEM) – Jennifer Miller, Director, reported.

Fenton Charter Leadership Academy (FCLA) – Jennifer Miller, Director, reported.

E. Chief Academic Officer's Report

Fenton Charter Public Schools (FCPS) – Dr. David Riddick, Chief Academic Officer, reported.

F. Executive Director's Report

Fenton Charter Public Schools (FCPS) – Irene Sumida, Executive Director, reported.

V. CONSENT AGENDA ITEMS

A. Recommendation to approve 2020-2021 calendars

B. Recommendation to review and acknowledge receipt of the Second Interim Reports for FACS, FPC, SMBCCS, STEM and FCLA

On **MOTION** of Jed Wallace, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the Consent Agenda (Items V.A and V.B.) was approved as presented.

Aye: (5) Diane Abeta, Yvette King-Berg,
Joe Lucente, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

VI. ITEMS SCHEDULED FOR ACTION

A. Recommendation to approve auditing firm for 2020-2021 and subsequent two years

On **MOTION** of Walter Wallace, **SECONDED** by Jed Wallace and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the *Christy White, Inc* auditing firm for 2020-2021 and subsequent two years (Item VI.A.) was approved as presented.

Aye: (5) Diane Abeta, Yvette King-Berg,
Joe Lucente, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

B. Recommendation to approve revised General Accounting Policies and Procedures Manual

On **MOTION** of Jed Wallace, **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the revised General Accounting Policies and Procedures Manual (Item VI.B.) was approved as presented.

Aye: (5) Diane Abeta, Yvette King-Berg,
Joe Lucente, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

C. Recommendation to approve Ad Hoc Succession Planning Committee

On **MOTION** of Jed Wallace **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the formation of an Ad Hoc Succession Planning Committee (Item VI.C.) was approved as presented.

Aye: (5) Diane Abeta, Yvette King-Berg,
Joe Lucente, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

VII. ITEMS SCHEDULED FOR INFORMATION

A. Update on FCPS OPEB Trust

B. Progress on bond financing and expansion of FCLA and STEM

C. Liability coverage report

These were information items only and no action was taken.

VIII. ANNOUNCEMENTS

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, April 16, 2020 at 4:30 p.m. in the boardroom of the Fenton Charter Public Schools, 8928B Sunland Boulevard, Sun Valley, CA 91352.

IX. ADJOURNMENT

The meeting was adjourned at 6:40 p.m.

Respectfully submitted:

Mercedes Meeks
Secretary of the Board